NOTICE OF CALL FOR BIDS

The Town of Upton, Wyoming is accepting sealed bids for the purchase and delivery of a pump station assembly to support irrigation at the Cedar Pines Golf Course.

Project Scope:

The Town is seeking qualified vendors to supply a complete pump station assembly, suitable for the irrigation need of a nine-hole golf course. This procurement includes the design, fabrication, and delivery of the pump system. Installation will be handled by the Town of Upton or a third-party contractor.

Scope of Supply:

The pump station assembly must include:

- Skid-mounted booster pump system
- Pumps capable of delivering approximately 400–600 gallons per minute (GPM) at 80–120 PSI
- Electrical motor (3-phase, 480V)
- Control panel with Variable Frequency Drive (VFD)
- Weatherproof outdoor-rated enclosure
- System start-up and O&M manuals
- Manufacturer's warranty (minimum 1 year)

Detailed specifications are available upon request or can be picked up at the Upton City Hall.

Sealed bids must be clearly marked "Pump Station Bid" and delivered to:

Mail: In Person:
Town of Upton
PO Box 203
Upton, WY 82730
In Person:
Town of Upton
725 2nd Street
Upton, WY 82730
Upton, WY 82730

Electronically:

uptonwy@townofupton.com

This project is partially funded by a federal matching grant from Federal Land and Water Conservation Fund (LWCF) Grant number 56-00966.

Information and additional documents related to the project for bidding, including the LWCF Miscellaneous Clauses document, are available at www.townofupton.com under the Projects Tab or by calling the project contact, Kelley Millar, at 307-468-2441.

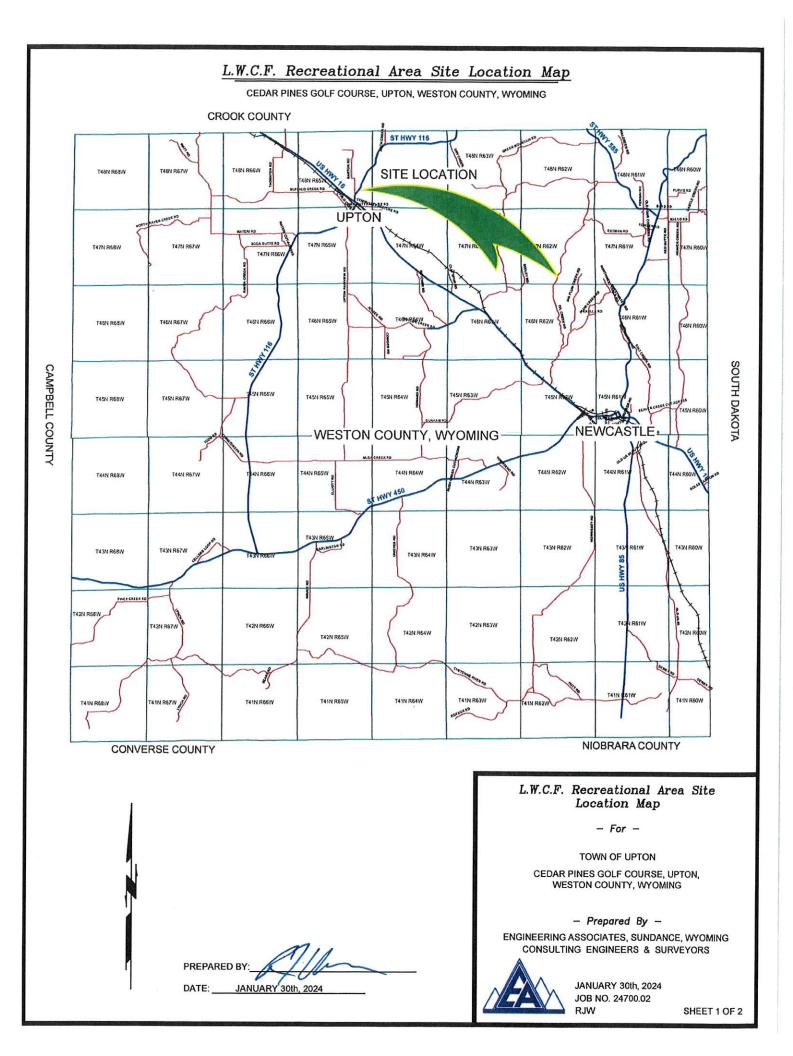
If cultural materials are discovered, work in the area shall halt immediately and the Town of Upton informed. Wyoming State Parks and Cultural Resources and the US Department of Interior will be consulted, and the materials will need to be evaluated.

Sealed bids will be accepted until September 8, 2025, clearly marked as "Pump Station Assembly". Sealed bids will be opened at 7:30 p.m. on September 9, 2025 during the regular

meeting of the Town of Upton, Wyoming. The Town of Upton, Wyoming reserves the right to reject any and all bids.

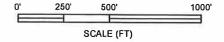
Town of Upton, Wyoming

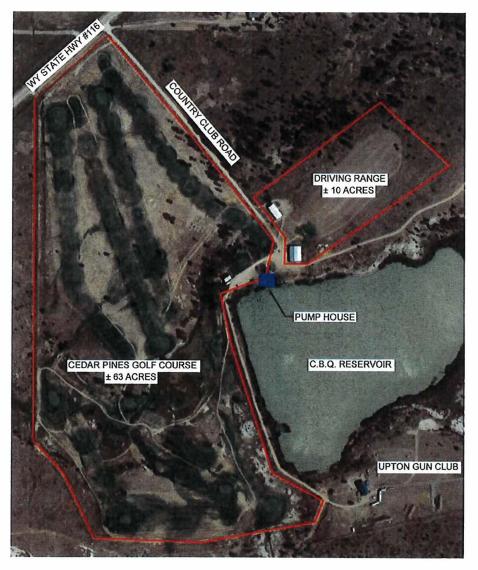
Publish: August 14th, August 21st and August 28th 2025



L.W.C.F. Recreational Area Boundary Map & Project Site Plan

CEDAR PINES GOLF COURSE, UPTON, WESTON COUNTY, WYOMING





L.W.C.F. Recreational Area Boundary Map				
Project#.				
Project Name:	Cedar Pines Pumphouse Replacement			
	2579 State Hwy 116, Upton, WY82730 S.24, T.48N., R65W.			
Location:				
	Lat: 44.133053° Lon: 104.599329°			
Acres New:	10	Acres Existing:	63	
Previous L.W.C.F.	686	•		
Date:				
SLO/ASLO Signature				
Sponsor Signature				
Le cling me can				

L.W.C.F. Recreational Area Boundary Map & Project Site Plan

- For -

TOWN OF UPTON

CEDAR PINES GOLF COURSE, UPTON, WESTON COUNTY, WYOMING

- Prepared By -

ENGINEERING ASSOCIATES, SUNDANCE, WYOMING CONSULTING ENGINEERS & SURVEYORS



JANUARY 30th, 2024 JOB NO. 24700.02 RJW

SHEET 2 OF 2

Federal Project No.: LWCF 56-00966_____ Project Sponsor: Town of Upton

LWCF: Miscellaneous Certifications and Clauses to be Completed and Signed by all Bidders

This project is subject to an Agreement between the Project Sponsor and the Wyoming Department State Parks and Cultural Resources (SPCR) to utilize federal funding from the Land and Water Conservation Fund.

The provisions of Wyo. State § 16-6-102 and 16-6-104, Preference for Wyoming labor and materials, may apply. Geographic preference may be used in bidder selection. (see PL §200.319)

The undersigned Bidder hereby proposes to furnish all materials (except materials furnished by the Project Sponsor) including machinery, tools, equipment, and supplies, and perform all labor necessary to complete the work described in accordance with the plans, current standard specifications, special provisions, and for the prices set forth in the <u>attached schedule</u>. The schedule is to include major work components with costs and expected completion dates and other requested information.

Please read the entire document before signing.

REGISTRATION WITH THE WYOMING SECRETARY OF STATE					
I.	Bidder is a corporation or limited liability company? YES () NO ()				
II.	II. Is the above Bidder currently registered with the Wyoming Secretary of State to do business in the State of Wyoming? YES () NO () (Please attach a copy of your registration.)				
CERTIFICATION OF SUSPENSION OR DEBARMENT					

Bidder or any person(s) associated therewith in the capacity of owner, partner, director, or officer authorized to sign contracts certifies by signing this document that the responses to the following questions are true.

l.	Is any interested party currently under suspension, disqualifications, debarment, voluntary exclusion, or
	determination of ineligibility by any state or federal agency?
	YES () NO ()
II.	Has any interested party been suspended, debarred, disqualified, voluntarily excluded, or determined

- ineligible by any state or federal agency within the past three years? YES () NO ()
- III. Has any interested party have a debarment pending? YES () NO ()
- IV. Has any interested party been indicted, convicted, or had a civil judgment rendered against (it) by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years?

 YES () NO ()
- V. If registered with SAM.gov, UEI:

If the answer is YES to any of I-IV above, insert Suspension or Debarment actions below:

APPLICABLE: YES() NO()

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SUSPENSION OR DEBARMENT LISTING

Suspension or Debarment actions will not necessarily result in denial of award but will be considered in determining Bidder responsibility. For any Suspension or Debarment noted, indicate below to whom it applies, initiating agency and dates of action.

APPLIES TO WHOM	INITIATING AGENCY	DATES OF ACTION

The person or persons signing this document do hereby certify, under penalty of perjury, that the CERTIFICATION OF SUSPENSION OR DEBARMENT is a true and accurate statement.

DISADVANTAGED BUSINESS ENTERPRISE PARTICIPATION CERTIFICATION

Affirmative steps are required to utilize Minority Business Enterprises, Woman Business Enterprises, and labor surplus area firms when possible as described in the Code of Federal Regulations (CFR) §200.321 ("Disadvantaged Business Enterprises" or "DBE") and are encouraged to utilize Veteran Owned/Run Businesses as possible sources of supplies, equipment, construction, and services.

Qualified DBE's are to be included on the Project Sponsor's (listed in header) solicitation list as well as other requirements described in §200.321.

- (I.) Bidder certifies that:
 - (A.) It has taken and will take affirmative action to seek out and consider DBE's as potential subcontractors.
 - (B.) It has taken and will take affirmative action to seek out and consider DBEs as potential suppliers.
- (II.) Further, the Bidder shall:
 - (A.) List all DBE's contacted (and those that responded) on the following form and complete the requested information for each.
 - (B.) If applicable, mark that subcontracting is not anticipated.
 - (C.) If subcontracting occurs, provide the list to the Project Sponsor within thirty (30) days of project completion.
 - (D.) Make available upon request the bids submitted from each DBE and from non-DBE bidders.

DISADVANTAGED BUSINESS ENTERPR PARTICIPATION CERTIFICATION	ISE
☐ The Bidder is a DBE (explain here):	
The Bidder has contacted the following Disadvantaged Business Enterprises (DBE) to sor for materials to be used on this project. If one DBE firm is contacted as a supplier of furnish benches as a supplier and providing labor as a subcontractor) the firm must be sh subcontract work.	f materials and for other subcontract work (i.e.
Information from all DBE firms that submitted quotes, whether solicited or not solicited,	, must be retained in the project file.
□ Do Not Intend to (or did not) Subcontract Work	(Note: Add additional lines if needed)

Project Sponsor: Town of Upton

Federal Project No.: LWCF 56-00966____

Disadvantaged Business Entity	Specific Subcontract Work or Materials Requested	Contact Method(s)	Contact Date(s)	Contact Result
				 □ No Response or Not Interested □ Not quoting on this project □ Quote submitted □ Bid Amount \$ □ Selected for Work or Materials
				 □ No Response or Not Interested □ Not quoting on this project □ Quote submitted □ Bid Amount \$ □ Selected for Work or Materials

Federal Project No.: LWCF 56-00966	Project Sponsor: Town of Upton
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BUILD AMERICA BUY AMERICA REQUIREMENTS

Federal law §200.322 Domestic preferences for procurements, PL 117-58 Infrastructure and Jobs Act, and Executive Order 14005 Ensuring the Future is Made in All America by All of America's Workers apply to this project. All contracts and subcontracts must reference these laws and policies.

For further information on the Buy America preference, please visit www.doi.grants/BuyAmerica. Additional information can also be found at the White House Made in America Office website: www.whitehouse.gov/omb/management/made-in-america/.

Please list all items that will be manufactured or purchased for this project.
These are only the items that pertain to the Scheduled work that will be delivered.
Items may be grouped.
If manufactured in US but a major component is non-American material, please note and describe, i.e. not available in US.
For example, if a playground is manufactured in US but the materials are from out of US, please note.
Please add rows to the form as needed. An alternate form may be used and/or the information may be added to the Schedule.
☐ Alternate form attached
WHEN AVAILABLE, please submit your organization's Build America Buy America Compliance for this project clearly listing the
items that are and are not American made and the reason for any non-USA items.
Do not include comparts compart compartitions motorials accurates (i.e. stone and energy) and accurate hinding accurate an additives
Do not include concrete, cement, cementitious materials, aggregates (i.e. stone, sand, gravel), and aggregate binding agents or additives.
Do not include items needed to do the job such as tools, equipment, supplies (i.e. trucks, scaffolding, office equipment).

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Item to be manufactured or purchased	Manufacturing Location	List any major components that are non-American-made/sourced	% US. ¹	Note why if not American (manufactured & components)
	☐ In US ☐ Not in US			☐ Not available ☐ Other:
	☐ In US ☐ Not in US			☐ Not available ☐ Other:
	☐ In US ☐ Not in US			☐ Not available ☐ Other:
	☐ In US ☐ Not in US			☐ Not available ☐ Other:
	☐ In US ☐ Not in US			☐ Not available ☐ Other:
	☐ In US ☐ Not in US			☐ Not available ☐ Other:
	☐ In US ☐ Not in US			☐ Not available ☐ Other:

¹Percent of the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States. Other may include cost increases overall cost by more than 25% or procurement outside the public interest.

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BIDDER INFORMATION

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

- (I.) The undersigned certifies, to the best of his or her knowledge and belief, the following:
 - (A.) No federal appropriated funds have been paid or will be paid, by or on behalf of the Bidder, to any person for influencing or attempting to influence an officer or employee of an agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
 - (B.) If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any state or federal agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit to the Project Sponsor Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
 - (C.) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

SPECIFIC EQUAL EMPLOYMENT OPPORTUNITY RESPONSIBILITIES APPENDIX A TO SUBPART A OF PART 230 – SPECIAL PROVISIONS

- (I.) General.
 - (A.) Equal employment opportunity requirements not to discriminate and to take affirmative action to assure equal employment opportunity, as required by Executive Order 11246 and Executive Order 11375, are set forth in Required Contract Provisions form FHWA-1273, and these certifications and clauses are imposed pursuant to section 140 of title 23 U.S.C., as established by section 22 of the Federal-

Aid Highway Act of 1968. The requirements set forth in these certifications and clauses constitute the specific affirmative action requirements for project activities under this contract and supplement the equal employment opportunity requirements set forth in the Required Contract Provisions.

- (B.) The Bidder will work with the Project Sponsor and SPCR in carrying out equal employment opportunity obligations and in their review of his/her activities under the contract.
- (C.) The Bidder and all his/her subcontractors holding subcontracts not including material suppliers, of \$10,000 or more, will comply with the following minimum specific requirement activities of equal employment opportunity:
 - (i.) The equal employment opportunity requirements of Executive Order 11246, as set forth in volume 6, chapter 4, section 1, subsection 1 of the Federal-Aid Highway Program Manual, are applicable to material suppliers as well as contractors and subcontractors.
 - (ii.) The Bidder will include these requirements in every subcontract of \$10,000 or more with such modification of language as is necessary to make them binding on the subcontractor.
- (II.) Equal Employment Opportunity Policy.
 - (A.) The Bidder will accept as his/her operating policy the following statement which is designed to further the provision of equal employment opportunity to all persons without regard to their race, color, religion, sex, or national origin, and to promote the full realization of equal employment opportunity through a positive continuing program:

It is the policy of the Bidder to assure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, sex, color, or national origin. Such action shall include employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship, pre-apprenticeship, and/or on-the-job training.

- (III.) Equal Employment Opportunity Officer.
 - (A.) The Bidder will designate and make known to the Project Sponsor the Bidder's contracting officers and equal employment opportunity officer (hereinafter referred to as the EEO Officer) who will have the responsibility for and must be capable of effectively administering and promoting an active contractor program of equal employment opportunity and who must be assigned adequate authority and responsibility to do so.

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(IV.) Dissemination of Policy.

(A.) All members of the Bidder's staff who are authorized to hire, supervise, promote, and discharge employees, or who recommend such action, or who are substantially involved in such action, will be made fully cognizant of, and will implement, the Bidder's equal employment opportunity policy and contractual responsibilities to provide equal employment opportunity in each grade and classification of employment. To ensure that the above agreement will be met, the following actions will be taken as a minimum:

- (i.) Periodic meetings of supervisory and personnel office employees will be conducted before the start of work, and then not less often than once every six months, at which time the Bidder's equal employment opportunity policy and its implementation will be reviewed and explained. The meetings will be conducted by the EEO Officer or other knowledgeable company official.
- (ii.) All new supervisory or personnel office employees will be given a thorough indoctrination by the EEO Officer or other knowledgeable company official, covering all major aspects of the Bidder's equal employment opportunity obligations within thirty days following their reporting for duty with the contractor.
- (iii.) All personnel who are engaged in direct recruitment for the project will be instructed by the EEO Officer or appropriate company official in the Bidder's procedures for locating and hiring minority group employees.
- (B.) The Bidder and all Subcontractors shall take the following actions:
 - (i.) Notices and posters setting forth the Bidder's equal employment opportunity policy will be placed in areas readily accessible to employees, applicants for employment, and potential employees.
 - (ii.) The Bidder's equal employment opportunity policy and the procedures to implement such policy will be brought to the attention of employees by means of meetings, employee handbooks, or other appropriate means.

(V.) Recruitment.

- (A.) The Bidder and all Subcontractors will include in all advertisements for employees the notation "An Equal Opportunity Employer." All such advertisements will be published in newspapers or other publications having a large circulation among minority groups in the area from which the project work force would normally be derived.
- (B.) The Bidder will, unless precluded by a valid bargaining agreement, conduct systematic and direct recruitment through public and private employee referral

sources likely to yield qualified minority group applicants, including, but not limited to, state employment agencies, schools, colleges and minority group organizations. To meet this requirement, the contractor will, through his/her EEO Officer, identify sources of potential minority group employees and establish with such identified sources procedures whereby minority group applicants may be referred to the contractor for employment consideration.

- (C.) In the event the Bidder has a valid bargaining agreement providing for exclusive hiring practices, Bidder will remain in compliance with equal employment opportunity provisions. (The U.S. Department of Labor has held that where implementation of such agreements have the effect of discriminating against minorities or women, or obligates the Bidder to do the same, such implementation violates Executive Order 11246, as amended.)
- (D.) The Bidder will encourage present employees to refer minority group applicants for employment. Appropriate notices or bulletins will be posted in areas accessible to all employees. In addition, information and procedures with regard to referring minority group applicants will be discussed with employees.

(VI.) Personnel Actions.

- (A.) Wages, working conditions, and employee benefits shall be established and administered, and personnel actions of every type, including hiring, upgrading, promotion, transfer, demotion, layoff, and termination, shall be taken without regard to race, color, religion, sex, or national origin. These procedures shall be followed:
 - (i.) The Bidder will conduct periodic inspections of project sites to ensure that working conditions and employee facilities do not indicate discriminatory treatment of project site personnel.
 - (ii.) The Bidder will periodically evaluate the spread of wages paid within each classification to determine any evidence of discriminatory wage practices.
 - (iii.) The Bidder will periodically review selected personnel actions in depth to determine whether there is evidence of discrimination. Where evidence is found, the Bidder will promptly take corrective action. If the review indicates that the discrimination may extend beyond the actions reviewed, such corrective action shall include all affected persons.
 - (iv.) The Bidder will promptly investigate all complaints of alleged discrimination made to the Bidder in connection with his obligations under this contract, will attempt to resolve such complaints, and will take appropriate corrective action within a reasonable time. If the investigation indicates that the discrimination may affect persons other than the complainant, such corrective action shall include such other persons. Upon completion of each investigation, the Bidder will inform every complainant of all of his avenues of appeal.

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(VII.) Training and Promotion.

(A.) The Bidder will assist in locating, qualifying, increasing the skills of, and increasing the proportion or number of applications for employment among minority group and women employees.

- (B.) Consistent with the Bidder's work force requirements and as permissible under federal and state regulations, the Bidder shall make full use of training programs, *i.e.*, apprenticeship and on-the-job training programs. Where feasible, 25 percent (25%) of apprentices or trainees in each occupation shall be in their first year of apprenticeship or training.
- (C.) The Bidder will advise employees and applicants for employment of available training programs and entrance requirements for each.
- (D.) The Bidder will periodically review the training and promotion potential of minority group and women employees and will encourage eligible employees to apply for such training and promotion.

(VIII.) Unions.

- (A.) If the Bidder relies in whole or in part upon unions as a source of employees, the Bidder will use his/her best efforts to obtain the cooperation of such unions to increase opportunities for minority groups and women within the unions and to effect referrals by such unions of minority and female employees. Actions by the Bidder either directly or through a Bidder's association acting as agent will include the procedures set forth below:
 - (i.) The Bidder will use best efforts to develop, in cooperation with the unions, joint training programs aimed toward qualifying more minority group members and women for membership in the unions and increasing the skills of minority group employees and women so that they may qualify for higher paying employment.
 - (ii.) The Bidder will use best efforts to incorporate an equal employment opportunity clause into each union agreement to the end that such union will be contractually bound to refer applicants without regard to their race, color, religion, sex, or national origin.
 - (iii.) The Bidder is to obtain information as to the referral practices and policies of the labor union except that to the extent such information is within the exclusive possession of the labor union and such labor union refuses to furnish such information to the Bidder. The Bidder shall certify to the Project Sponsor the efforts made to obtain such information.

(B.) In the event the union is unable to provide the Bidder with a reasonable flow of minority and women referrals within the time limit set forth in the collective bargaining agreement, the Bidder will, through independent recruitment efforts, fill the employment vacancies without regard to race, color, religion, sex, or national origin; making full efforts to obtain qualified and/or qualifiable minority group persons and women. (The U.S. Department of Labor has held that it shall be no excuse that the union with which the Bidder has a collective bargaining agreement providing for exclusive referral failed to refer minority employees.) In the event the union referral practice prevents the contractor from meeting the obligations pursuant to Executive Order 11246, as amended, and these special provisions, such Bidder shall immediately notify the Project Sponsor.

(IX.) Subcontracting

- (A.) The Bidder will use his best efforts to solicit bids from and to utilize minority group subcontractors or subcontractors with meaningful minority group and female representation among their employees. Bidders may be able to obtain lists of minority-owned construction firms from the Wyoming Department of Transportation.
- (B.) The Bidder will use his best efforts to ensure subcontractor compliance with their equal employment opportunity obligations.
- (C.) Bidder agrees to pay subcontractors within thirty (30) days of payment from Project Sponsor for all satisfactory work performed and retainage. Receipts will be retained and may be requested from the Project Sponsor.

(X.) Records and Reports.

- (A.) The Bidder will keep such records as are necessary to determine compliance with the Bidder's equal employment opportunity obligations. The records kept by the Bidder will be designed to indicate the following:
 - (i.) The number of minority and nonminority group members and women employed in each work classification on the project.
 - (ii.) The progress and efforts made in cooperation with unions to increase employment opportunities for minorities and women (applicable only to Bidders who rely in whole or in part on unions as a source of their work force),
 - (iii.) The progress and efforts made in locating, hiring, training, qualifying, and upgrading minority and female employees, and
 - (iv.) The progress and efforts made in securing the services of minority group subcontractors or subcontractors with meaningful minority and female representation among their employees.

- (B.) All such records must be retained for a period of three years following completion of the contract work and shall be available at reasonable times and places for inspection by authorized representatives of the Project Sponsor and SPCR.
- (C.) The Bidder will submit an annual report to the Project Sponsor each July for the duration of the project. The annual report will include the numbers of minority, women, and non-minority group employees currently engaged in each work classification required by the contract work. This information is to be reported on Form PR 1391. If on-the-job training is being required by "Training Special Provision," the contractor will be required to furnish Form FHWA 1409.

(XI.) Other

- (A.) This project is subject to CFR 2 §200.322 Domestic preferences for procurements. Please note any exceptions in Build America Buy America section above.
- (XII.) SHPO: The property for this project was reviewed by the Wyoming State Historic Preservation Office which found that the documentation meets the Secretary of Interior's Standards for Archaeology and Historic Preservation (48 FR 44716-42). If any cultural materials are discovered during construction, work in the area shall halt immediately and the Sponsor shall be immediately notified. Work may not resume until approval is granted by SPCR.

The remainder of this page is intentionally left blank.

Federal Project No.: LWCF 56-00966	Project Sponsor: Town of Upton
Federal Fund Notificati	ion
This project is funded in part with a federal Land and Water the Sponsor is a Subrecipient.	r Conservation Fund grant for which
FAIN # P24AP01321 LWCF # 56-00966	CFDA # 15.916
BIDDER CERTIFICAT	ION
Bidder, either personally or through its duly authorized reprunderstood, and agreed to all terms and conditions of these as a subcontractor, this document will be added to contract	certifications and clauses. If selected
Bidder certifies that a pricing schedule consisting of	pages is attached to this document
Bidder Name:	
Bidder Mailing Address:	
Email:	
Phone Number:	
Printed Name of Bidder's Authorized Signatory:	
Signature of Authorized Signatory:	